

# POSTER PRESENTATIONS AT THE NOAA SATELLITE CONFERENCE

(updated 31 January 2013 )

## POSTER PRESENTATIONS

### **Questions**

Please email any questions related to posters to [nsc2013@noaa.gov](mailto:nsc2013@noaa.gov) with a courtesy copy to Gary McWilliams ([Gary.McWilliams@noaa.gov](mailto:Gary.McWilliams@noaa.gov)) and Tim Schmit ([Tim.J.Schmit@noaa.gov](mailto:Tim.J.Schmit@noaa.gov)).

### **Poster Summary**

If you wish to have your poster included in the **Poster Session Preview**, please provide a one-page poster summary by **21 March 2013**. Please title this slide “yourname(underscore)poster(underscore)summary.pptx”. A template is available at [http://directreadout.noaa.gov/2013/docs/3\\_nsc\\_poster\\_onepage\\_template.pptx](http://directreadout.noaa.gov/2013/docs/3_nsc_poster_onepage_template.pptx). Please email your slide to [nsc2013@noaa.gov](mailto:nsc2013@noaa.gov) with a courtesy copy to Gary McWilliams ([Gary.McWilliams@noaa.gov](mailto:Gary.McWilliams@noaa.gov)) and Tim Schmit ([Tim.J.Schmit@noaa.gov](mailto:Tim.J.Schmit@noaa.gov)). These summaries will be presented by a session chair just before each poster session.

### **Poster Viewing**

There will be two formal poster sessions: Posters in Session 1 may be hung on Monday morning with the formal session on Tuesday from 10:15 - 11:30 am. Posters must be removed by the end of the day on Tuesday. Posters in Session 2 may be hung anytime Wednesday morning. The formal session will be on Wednesday from 10:15 - 11:30 am. Posters must be removed by the end of the conference at noon on Friday. Poster introductions will be given during the Poster Session Preview on Tuesday and Wednesday with half the posters being introduced during each session. All presenters whose posters are introduced during a session should be present at the formal poster viewing immediately following the introduction.

### **Poster Display Panels, Mounting and Configuration**

Each poster must be constructed to not exceed **4 feet (120 cm) by 4 feet (120 cm)**. Posters will be mounted to a double-sided panel which allows two posters to be displayed on each side. There will be push pins available from registration to hang the posters at the given location. These panels have a horizontal orientation. The top edge of the panel is approximately seven feet above the floor. The bottom edge is usually three feet above the floor.

### **Electronic Posting**

Please email an electronic version of your poster to [nsc2013@noaa.gov](mailto:nsc2013@noaa.gov) so that PDF files can be created for the post-conference website. Deadline for this electronic version is **12 April 2012**.

## Pointers for Poster Presentations

### **Formatting Guidelines/Suggestions**

Place the title at the top center of the poster. Use 72 point letters. Avoid hand drawn materials. Make sure it has a logical flow. Use color, graphics, charts, and photos. Key points should be in large type. Do not try to tell the entire story on the panel. Save some key points for the one-on-one discussion. Keep it simple. Multiple letter-sized pages are discouraged for posting.

Additional poster design information at: <http://www.ext.colostate.edu/staffres/poster.pdf>.